

## **THE LEBANESE ASSOCIATION OF THE KNIGHTS OF MALTA/ ORDER OF MALTA LEBANON, HAS A VACANCY FOR A PROCUREMENT OFFICER**

The Order of Malta Lebanon has been operating in the health and social welfare sectors since 1957. It manages a network of 30 projects serving the most vulnerable populations, across the Lebanese territory including primary healthcare centers, mobile medical units, elderly day care centers, hosting centers for the differently-abled and projects for the displaced and refugees. The Order of Malta Lebanon, with the support of its partner Malteser International (MI), has developed a comprehensive multi-annual program to strengthen its social and health services as well as its structures.

In this framework, the Lebanese Association of the Knights of Malta / Order of Malta Lebanon is looking for an experienced

### **SOCIAL HEALTH WORKER**

#### **DUTIES & RESPONSABILITIES**

The social health worker plays an important role on both social and psychological levels. This function consists of helping families and individuals with specific needs to improve their moral and social status. The social health worker undertakes the process of preparing, planning, implementing, and finally evaluating special programs, all in order to achieve a comprehensive and continuous social development.

Specifically, the Social Health Worker will:

- Evaluate the social and economic situation of the beneficiaries through case-studies, interview techniques and other professional tools. Identifying social situations that need to be followed up.
- Carry out social and health care assessment needs.
- Carry out beneficiary's satisfaction survey.
- Develop family-centered, goal and strength focused, recovery-oriented care plan (adaptation to the disease and its effects, to the treatment plan, restoring psychological balance etc.).
- Discussing special cases refusing treatment with the treating doctors, and working to improve communication between patient and treatment team.
- Formulate a social intervention plan and activate health-promoting programs within the scope of the center's services.
- Document and store records according to the rules and regulations in a manner that preserves the confidentiality of the information (recording cases of abuse and domestic violence etc.).
- Prepare monthly reports related to the progress of the activities and their effectiveness.

## QUALIFICATIONS

- Bachelor or master in social work, with minimum 3 years proven experience.
- Ability to conduct full assessment of the person's social needs.
- Ability to effectively assess and support persons in crisis.
- Ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.
- Ability to adhere to ethical considerations and principles with regard to work with vulnerable populations.
- Skilled in or willing to build capacity and knowledge in Mental health in complex emergencies (IASC guidelines, Psychological First Aid, mhGAP...) and Human rights-based approach in mental health.
- Knowledge about the predictable stresses of humanitarian aid work and the policies and practices needed to mitigate them
- Fully computer literate (Microsoft Office.....)
- Fluency in English (written and spoken); French/Arabic

## CONDITIONS

- Start Date: **as soon as possible**, but no later than **OCTOBER 01, 2020**
- Duty Station: **Beirut, Lebanon** with very frequent visits to program/project areas
- Duration of contract: **12 months (extendable)**

IF YOU ARE INTERESTED IN THIS POSITION, PLEASE SEND YOUR CV,  
MOTIVATION LETTER AND COPIES OF YOUR DIPLOMAS,  
BY **SEPTEMBER 25, 2020**  
TO **[RECRUTEMENT@ORDREDEMALTELIBAN.ORG](mailto:RECRUTEMENT@ORDREDEMALTELIBAN.ORG)**  
SPECIFY THE POSITION IN THE SUBJECT.

*\*Only short-listed candidates will be contacted.*